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From

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To

The Estate Officer,  
  
HUDA, Hisar

**Subject: Issue of Possession Certificate in R/o Plot No..... Sector.....  
..... Urban Estate, Hisar.**

Sir

I am the owner of Plot No..... Sector.....Hisar  
Allotted to me vide Estate Officer allotment letter No.....dated.....

I have already cleared all the dues and want to start construction of the plot so I  
may be given possession of the same Possession forms duly signed by all the  
owners in Duplicate on prescribed application forms are attached.

Yours Sincerely,

Name.....

Address.....

.....



**HARYANA URBAN DEVELOPMENT AUTHORITY, HISAR**  
**POSSESSION CERTIFICATE**

Certified that I \_\_\_\_\_, junior Engineer, office of the Estate Officer, HUDA Hisar have Carefully checked the Demarcation plan, relevant papers and the size & dimension of plot no \_\_\_\_\_ sector \_\_\_\_\_ of Urban estate \_\_\_\_\_ allotted to Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_

**DIMENSIONS**

1. Length of the plot \_\_\_\_\_
2. Breadth of the plot \_\_\_\_\_
3. Area \_\_\_\_\_
4. Rear set Back \_\_\_\_\_
5. Front set Back \_\_\_\_\_



**Accordingly, on the basis of above details, the possession of the plot has been given to the allottee/authorized person on dated \_\_\_\_\_.**

**Junior Engineer  
For Estate Officer  
HUDA, Hisar**

**Endst. No. EO (H)/JE \_\_\_\_\_**

**Dated : \_\_\_\_\_**

**UNDERTAKING**

I \_\_\_\_\_ S/o \_\_\_\_\_ have taken the possession of the plot no. \_\_\_\_\_ Sector \_\_\_\_\_ Urban Estate \_\_\_\_\_ as per above dimensions and I am fully satisfied with regard to completion of development works in the area. The above plot was allotted to me vide Estate Officer , HUDA Hisar Allotment letter no. \_\_\_\_\_ dated \_\_\_\_\_.

I Undertaken to follow the conditions as laid down in the allotment letter, provisions of HUDA Act, 1977 and HUDA (Erection of Buildings) Regulations, 1979 applicable there under and as amended from time to time.

I will give at least one week notice to the Estate Officer before actually starting the construction at the plot, failing which whole responsibility shall vest with me in all respects.

Dated : \_\_\_\_\_

Signature of allottee  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_